

Counselor Lead Position Description

Rain City Rock Camp Summer 2020

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Position Overview:

The Camp Counselor Lead is a mentor position for our Camp Counselor volunteers at Summer Camp. In addition to acting as a resource at camp, the Counselor Lead plays an integral role in interviewing, as well as designing and delivering the training for Camp Counselors, and will also work closely with the Administrative Coordinator, Program Manager, Camp Director, Front Desk lead, and other leads to support the daily needs of our youth program participants.

Position Responsibilities:

Before Camp:

- April/May: Work with Admin Coordinator to recruit and assign Counselors for SC
- April/May: Meet with Admin Coordinator/Program Manager to discuss changes in 2020, focuses for the year, troubleshooting last year's challenges, etc.
- Work with Admin Coordinator to develop a staffing plan all counselors
- Attend, as able, Passport Program volunteer training series, February-April 2020
- Attend lead trainings on April 15th and May 13th, 2020
- Help Admin Coordinator conduct interviews for potential Counselors on June 2nd & 3rd, 2020
- Attend Lead/Staff Appreciation Dinner on June 11th, 2020
- Work with Front Desk Lead to run a position-specific training on June 23rd, 2020
- Attend and help with Returning and New Volunteer trainings on July 7th and 9th, respectively
- Serve as the primary point of communication for role-related questions from volunteers leading up to camp.
- Attend and help with Load-in at Summer Camp site

At Camp: Session 1- July 13-18, Session 2- July 20-25

- Be present at camp all day for Camp Counselor assistance with social/emotional and personal and behavioral challenges
- Work openly and communicatively with Program Manager, Mental Health Crew, and Admin/Volunteer Coordinator to troubleshoot and at times help solve problems or challenges relating to Camp Counselors and/or campers
- Attend debriefs and lead break out sessions at the EOD to offer suggestions and assistance to Camp Counselors and other volunteers and make connections between volunteers

After Camp:

- Participate in debrief interview with Admin Coordinator
- Attend Lead Thank You party
- Provide indication of your intent to return in 2021

The Ideal Camp Counselor lead:

- Is an experienced Camp Counselor at RCRC
- Has a solid understanding of our programs and pedagogical approach
- Has some experience with methods of differentiating learning
- Is comfortable interacting with and speaking in front of large groups of adults and youth
- Has a strong background in conflict resolution, especially with youth
- Has some experience with and knowledge of child development and typical behaviors and age-appropriate learning approaches
- Is a strong problem solver who is able to keep calm while being pulled in multiple directions
- Has a strong sense of how to work collaboratively and communicatively in a small group of other Leads and staff
- Has a flexible schedule in the summer that will allow them to spend a significant amount of time on-site at camp for both sessions

Compensation

- \$500 stipend upon completion of the summer program
- Access to professional development opportunities provided by RCRC on topics such as best practices in education, child development, and social justice
- Opportunities to work and network with like-minded co-leads and staff
- A rad dinner and a secret surprise!