

Roadie Co-Manager Lead Position Description

Rain City Rock Camp Summer 2020

Reports to: Dani Crivello-Chang, Lead Youth Program Staff & Mandy Goldberg, Program Manager

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Position Overview:

The Roadie Co-Manager is a mentor and supervisory position for our Intern program at Summer Camp. In addition to acting as a resource at camp, the Roadie Co-Manager plays an integral role in interviewing, as well as designing and delivering the training for Interns, and will also work closely with the Administrative Coordinator, Lead Youth Program Facilitators, Program Manager, Camp Director, Front Desk lead, and other leads to support the daily needs of our youth program participants.

Position Responsibilities:

Before Camp:

- April: Work with LYPFs and Admin Coordinator to recruit Interns for SC
- April/May: Meet with Admin Coordinator/LYPFs to discuss changes in 2020, focuses for the year, troubleshooting last year's challenges, etc.
- Attend lead trainings on April 13th and May 15th, 2020 (as able)
- Help Admin Coordinator & LYPFs conduct interviews for potential Interns June 2nd & 3rd, 2020
- Attend Lead/Staff Appreciation Dinner on June 11, 2020
- Attend and help with, if possible, Returning and New Volunteer trainings on July 7th and 9th, respectively
- Attend and help with Load-in at Summer Camp site
- Work with LYPFs to plan and execute position-specific training on Load-in Day

At Camp: Session 1- July 13-18, Session 2- July 20-25

- Be present at camp all day for coordinating Interns and assisting with gear-related issues
- Work openly and communicatively with LYPFs, Program Manager, Mental Health Crew, and Admin/Volunteer Coordinator to troubleshoot and at times help solve problems or challenges relating to Interns and/or campers
- Provide training and assistance when necessary to supplement Intern abilities
- Assist in running Intern debriefs at the EOD to offer suggestions and assistance to Interns and other volunteers; communicate major issues or needs to Admin Coordinator/Program Manager

After Camp:

- Participate in debrief interview with LYPS & Program Manager
- Attend Lead Thank You party
- Provide indication of your intent to return in 2021

The Ideal Roadie Co-Manager lead:

- Is a young adult who has been an intern at RCRC
- Has a solid understanding of our programs and pedagogical approach
- Is comfortable interacting with and speaking in front of large groups of adults and youth
- Has a strong background in conflict resolution, especially with youth
- Is a strong problem solver who is able to keep calm while being pulled in multiple directions
- Has a strong sense of how to work collaboratively and communicatively in a small group of other Leads and staff
- Has a flexible schedule in the summer that will allow them to spend a significant amount of time on-site at camp for both sessions

Compensation

- \$500 stipend upon completion of the summer program
- Access to professional development opportunities provided by RCRC on topics such as best practices in education, child development, and social justice
- Opportunities to work and network with like-minded co-leads and staff
- A rad dinner and a secret surprise!